9. The Commission shall upon the approval of a Certificate of No Objection to award of contract, cause a copy of the certificate to be sent to the relevant procuring entity which shall thereupon issue a letter of award of contract to the beneficiary of the award.

Certificate of No Objection to be sent to procuring entity

10. The letter of award mentioned at section 9 of these Guidelines, shall be issued by the procuring entity to the beneficiary and expressed on its face as "subject to a written contract prepared and executed through the State Ministry of Justice. The letter of award shall be accompanied by all contractual terms required to be contained and imputed in the proposed contract including the delivery time of the goods, works and service.

Issuance of Letter of Award

11. The Commission shall at the end of every week prepare a list of all Certificates of No Objection to contract award as issued, and forward this list to the State Ministry of Justice.

Forwarding of List of Certificates of No Objection to Ministry of Justice

12. The procuring entity shall upon issuing the beneficiary with a letter of award in accordance with section 10 of these Guidelines, immediately convey a counterpart copy of the Letter of Award to the State Ministry of Justice.

Conveyance of letter of Award to Ministry of Justice

13. The State Ministry of Justice shall upon the receipt of the letter of award from a procuring entity and determination that a Certificate of No Objection has been issued thereof, prepare and cause to be executed a written contract in favour of the beneficiary of the award.

Preparation of Agreement by Ministry of Justice

14. The State Ministry of Justice shall within ten (10) working days of the completion of the execution of such contracts inform the Commission in writing of such execution accordingly and shall include the serial number of the certificate of no objection.

Ministry of Justice to inform Commission on execution of Agreement

15. The Commission shall on receipt of the information in section 14 of these Guidelines, and upon its verification immediately within a period of 3(three) working days, communicate same to the State Ministry of Finance.

Commission to inform Ministry of Finance on execution of Agreement

16. The legal requirement that all bids shall be accompanied by a bid security may be waived or the terms and conditions of the required bid security may be reduced in the tender documents, by:

Bid Security