DELTA STATE PUBLIC PROCUREMENT COMMISSION

TEMPLATE FOR STRATEGIC WORK PLAN FOR 2024 FISCAL YEAR

(2024 WORKPLAN)

S/N	KEY PROJECTS (BASED ON M.O.R.E. AGENDA)	DELIVERABLES	DELIVERY TARGET/TIMELINES	QUARTERLY PERFORMANCE MILESTONES	REMARKS
1	A. Capacity Building/Training for Procurement Personnel in MDAs, Judiciary, Legislature, & Local Govts Phases I-III B. For Procurement Personnel in Govt Parastatals, Boards, and Agencies	i. Implementation of Procurement Law/Guidelines ii. e-Procurement infrastructure(Work Stations) iii. Awareness on Procurement Laws, e-Procurement Policy & OCDS	Procurement personnel Timelines: MDAs-April, 2024 Legisl. & Judiciary April-June, 2024 Boards & Parastatals Timelines: April-May 2024 Pilot LGAs-Sept.2024	1st Qtr 2024-Full Implementation in pilot MDAs; 2nd Qtr 2024-50% Implementation in Legislative Arm & Judiciary 3RD Quarter 2024 Implementation in Pilot Parastatals 4th Quarter 2024- Implementation in Pilot LGAs	To achieve this, Staff Motivation; Technical skill; Funding Work Tools are essential
2	Publications	i. Monthly Online publication of Government contracts on e-procurement portal & OCDS	Procurement Schedule Officers MDAs & General public Timeline: Quarterly	Quarterly Access to published Commission's Journal (Hard & Soft Copies online)	Technical skill, Funding necessary

		ii. Commission's Quarterly Journal iii. Mini e-Procurement Library			
3	Enforcement of Delta State Public Procurement Law/Guidelines Roll-out of e-Procurement to 5 additional MDAs	i. Strict compliance with extant Law/Guidelines throughout procurement life cycle of each procurement ii. Use of e-procurement for contracts	Procurement personnel in MDAs and public service across board in State and pilot LGAs Timeline Jan-June. 2024	3rd Quarter 2024- Contract processing live online with e-procurement portal	Effective Logistics and Funding are key enablers
4	Implementation of World Bank-funded OGP Project	i. Effective application of e-procurement in MDAs ii. Open, transparent online Bidding processes	MDAs and other Procuring Entities (PEs) Timeline: Jan-June 2024	1st Quarter 2024- Contract processing live online with e-procurement portal to meet prescribed Disbursement-Linked Indicators (DLIs), criteria for grants (if any)	World Bank Grants may be available for reinvestment to consolidate the project as was the case with SFTAS
5	Systematic Migration of MDAs into e-Procurement/OCDS online Platform (Roll-out)	i. Effective application of e-procurement in MDAs not limited to only Pilot MDAs ii. Procurement personnel with requisite skills to run e-procurement online across MDAs	MDAs Timeline: 5 MDAs quarterly or bi-annually	1st – 2nd Quarter 2024- Implementation of e-procurement in Roll-out MDAs	Regular training and timely access to funding are key enablers

6	Certification of Procurement Officers and procurement personnel across MDAs	i.	Procurement Personnel certified by recognized Professional Bodies	All MDAs and PEs	2nd-3rd Quarter 2024 Certified Personnel handling procurement functions in MDAs	The Commission will partner with the Procurement Institute of Fed.Univ. of Tech. Owerri and Chartd Inst of Purchasing & Supply, subject to availability of necessary funds
7	Provision of additional Procurement Work Stations across MDAs (ICT Infrastructure)	i.	Operational procurement Work Stations/Computers in MDAs	MDAs in the 2nd Roll-out bracket outside pilot MDAs	1st Quarter-5 MDAs 2nd Quarter-5 MDAs 3rd Quarter-5MDAs 4th Quarter-5MDAs	Funding from Commission's Capital Expenditure Estimate is essential to achieve this milestone
8	Production of Guidelines on Disposal of Public Assets and PPPs	i.	Implementation of the Guidelines in MDAs	MDAs/PEs Timelines: 2nd – 3rd Quarter, 2024	2nd Quarter 2024 Implementation in pilot MDAs	Subject to appointment of DSPPC Council by HE
9	Integration of e-Procurement Infrastructure (Standard Bidding Document(SBD), e-archiving, e-pricing Software with OCDS Portal)	i.	Effective use of SBDs, e-archiving, e-pricing live on e-procurement/OCDS Portals	All MDAs/PEs Timeline: 3rd Quarter 2024	2nd Quarter-Implementation in Pilot MDAs 3rd Quarter-Implementation in Roll-out MDAs	Input of Project e-Delta and funding required.
10	Annual Procurement Audit	i.	Submission of Annual Procurement Audit of the State to His Excellency and the House as required by Public Procurement Law, 2020	Timelines: 1st Quarter 2024 (for 2023 fiscal year) 1st Quarter 2025 (for 2024 fiscal year)	Statutory Annual exercise	Commission has no Vote for the Exercise and had to draw from Contingency Fund for the previous exercise sequel to HE's gracious approval. Thus funds are required while seeking approval for a separate vote of charge.

11	Quarterly Review of Procurement Processes in MDAs and PEs	i.	Strict Compliance with Procurement Laws and Guidelines by MDAs and PEs in the State Public Service	All MDAs/PEs Timeline: Quarterly through 2024	Quarterly (2024)	Logistic support ie operational vehicles, work tools are essential
12	Integration of e-Procurement System with SAP System (Project e-Delta)	i.	Linking of contract payment processes with e-procurement system	All MDAs Timeline: 3rd Quarter 2024	Operational 4th Quarter 2024	Input from Project e-Delta and funding required

Note:

Pilot MDAs: The four (4) Ministries where e-Procurement implementation was first carried out in the State Civil Service as a test-run preparatory to the phased Roll-Out of the System across board to other MDAs and Procurement Entities (PEs) in the State Public Service. The e-Procurement system was part of a World-Bank sponsored SFTAS Programme which is presently in its second phase. The pilot MDAs are Ministries of Works, Health, Energy, and Basic & Secondary. The e-Procurement system is currently operational in these four pilot MDAs, while 5 MDAs are to be migrated into the system on a quarterly or bi-annual basis as the case may be.

MORE AGENDA:
M = Meaningful Development
O = Opportunities for All
R = Realistic Reforms
E = Enhanced Peace and Security

Delta State Public Procurement Commission
Asaba

May, 2024